



FAMILY CENTERED CATECHESIS REGISTRATION PACKET

We look forward to serving your family at our FCC programs next year. Please submit the following
NO LATER THAN JUNE 30, 2017. ***

- 1. Registration Form (first page)**
- 2. Signed Handbook Agreement (last page)**
- 3. Baptismal certificate for all NEW students**
(Any students entering St. James programs after 2nd grade must also provide documentation of prior religious instruction.)
- 4. Registration fee - payable to St James Church**
 - \$150 per child (Waived for catechists)
 - Additional \$40 Sacramental fee for grades 2 & 8.

Please mail/drop off by June 30, 2017 (please!!)

St. James School of Religion
ATTN: Shannon Civetta - FCC
200 South Finley Ave PO Box 310
Basking Ridge, NJ 07920

*****NOTE THAT AFTER JUNE 30:**

- \$50 late fee per family
- FCC space not guaranteed as space is limited.

Feel free to contact the director with any questions or concerns.

Shannon Civetta
973-979-7864
stjamesfcc@gmail.com

VOLUNTEERS

**No program can be successful without volunteers. PLEASE CONSIDER HELPING NEXT YEAR.
There are many ways to share your gifts. We truly appreciate your time.**

CATECHIST _____ GRADE _____ (WE NEED 2 PER CLASS)

AIDE _____ GRADE _____

HOSPITALITY COORDINATOR _____ (WE NEED ONE OR TWO)

HOSPITALITY SET UP _____
(WE NEED AT LEAST 10 BUT WE ROTATE WHO HELPS EACH MONTH.)

If volunteering, please return this page with your registration. Thank you!



THE CHURCH OF SAINT JAMES



Saint James Family Centered Catechesis Program

200 South Finley Avenue Basking Ridge, NJ 07920

Director: Shannon Civetta email: stjamesfcc@gmail.com

School Year 2017-2018

Family Name _____ Registered w/ Parish Yes/No (Parish registration required.)

Mother's Name _____
First Last *Maiden Religion

Father's Name _____
First Last Religion

Guardian (if applicable) _____

Address _____
Street City State Zip

Telephone (Home) _____ Mother's work # _____

Applicable cell# _____ Father's work # _____

Family email (that is checked daily) _____

EMERGENCY CONTACT NAME AND PHONE _____

Grade and age as of September 2017

Child's Name	School	Grade	Age	N=New student R=Returning

Sacraments Received (Dates, Church Name and Address)

(Copies of Baptismal certificates required for New Students *even* if your child was baptized at St. James)

Child's Name	DOB	Place of Birth	Baptism	Reconciliation	Communion

IMPORTANT: Please advise us of any allergies, medical conditions, medications, disabilities or special needs so we can give your child/children the attention they need:

Office use only Date Pd.: _____ Check# _____

SAINT JAMES FAMILY CENTERED CATECHESIS HANDBOOK - 1

The Saint James Family Centered Catechesis Program (FCC) is committed to strengthening and growing the Catholic faith of our participants and to helping families remain faithful in an increasingly secular world. Ultimately, we call our families to believe in God's love, to live it, and to spread it. We encourage families to integrate faith in their daily lives by participating in the parish community.

REGISTRATION REQUIREMENTS: FCC is offered to families registered at St. James parish with children in grades K-8. **Registration cannot be processed without a copy of a baptismal certificate (new students only) and a signed parental Handbook agreement.** (Baptismal certificates required even if from St. James please.)

FEE: \$150 per child by June 30, 2017, which includes adult learning sessions. There is an additional fee of \$40 per child for Sacramental preparation for grades 2 and 8. There is a \$50 late fee per family after June 30.

FAMILY INVOLVEMENT: Parents and guardians are the primary catechists of their children. As a family centered program, **attendance of at least one parent or guardian is mandatory.** We encourage all adult family and extended family (Godparents and sponsors, etc.) to participate in the adult learning sessions.

TIME & DATES: FCC meets at St. James School from 9:00 am- 11:45 am on the following Sundays of 2017-18:

Sep 17, Oct 15, Nov 5, Dec 3, Jan 7, Feb 4, (Feb 11 snow date), Mar 4, Apr 8, May 6

Students will attend grade level classes in school classrooms while parents enjoy faith formation in the gym. The children later join their parents/guardians for fellowship and a family activity.

MASS ATTENDANCE: Sunday Mass is the source and summit of our Catholic faith, therefore family mass attendance is required as part of our special program. FCC will finish in time to attend the noon Mass. If this is too long for young children to sustain attention, please consider the Saturday Vigil Mass on class weekends.

FELLOWSHIP: Simple refreshments are served before the family activity. We try to be sensitive to all diets but it is not possible to meet all needs. It's the parent/guardian's responsibility to oversee the safety of their child/children regarding food allergens. If more substantial food is required due to student activities following FCC, feel free to bring more from home for fellowship time. Contact the director to discuss concerns at any time.

HOMEWORK: Catechists may assign homework to enhance the unit/seasonal lesson with their families. Please assist in completing any homework and send it in to the next class.

SACRAMENTAL PREPARATION: Preparation for the Sacraments of First Reconciliation and Eucharist are covered in the 1st and 2nd grades. The Sacrament of Confirmation is taught in the 7th and 8th grades. Home schooling is not allowed for sacramental preparation so attendance is very important. Children enrolled in FCC will join with the traditional St. James CCD Religious Education Program to celebrate the Sacraments.

ATTENDANCE/ABSENCES: *Because we only meet 9 times a year, each class is very important to the curriculum. We cover an entire unit each month; THEREFORE - ONLY ONE ABSENCE IS PERMITTED. When a family misses class, the unit covered should be reviewed at home and the unit test submitted the following session. Too many absences, especially in Sacramental Preparation years (1-2 and 7-8) may result in a delay in the sacrament and/or a need to repeat the instructional year. Please contact the director with concerns.*

SAINT JAMES FAMILY CENTERED CATECHESIS HANDBOOK - 2

COMMUNICATION WITH PARENTS/GUARDIANS: All notices pertinent to the program are communicated through Monday's Message from the School of Religion or FCC Reminder Emails and the Parish Bulletin. Please contact the Director or the School of Religion regarding any change in contact information.

EMERGENCY CANCELLATION: Notification of emergency cancellation will be done through a Honeywell Blast sent through the School of Religion office.

PROHIBITED ARTICLES: Please do not bring in items that do not pertain to the religious education program. Cell phones are allowed for emergency use only and text messaging is prohibited.

STUDENTS WITH SPECIAL NEEDS: The FCC program is inclusive of students with special needs.

CHILD ABUSE: If a catechist or director suspects a child has been abused, New Jersey Statutes require that the Division of Youth and Family Services be notified immediately.

STUDENT CODE OF BEHAVIOR:

1. Students are expected to show respect for all persons in words and actions.
2. Students must conform to the attendance policy as stated in the handbook.
3. Students should comply with classroom rules set by the Catechist.
4. Students must not cause physical harm to themselves or to another person.
5. Students must not destroy, deface or remove any property from the classroom, the desk they sit in, or the building.
6. Students are responsible for completing all assignments to the best of their abilities.
7. Students are expected to come to class prepared.
8. Students are expected to comply with all rules and regulations of the St. James FCC Program.

Deliberate disregard of any policy, rules, or regulations may lead to:

- Catechist reprimand
- Notification of Parents/Guardian
- Dismissal from the Program

CATECHETICAL TEXTS: Grades K - 7 *Call To Faith* (Harcourt) Grade 8 *Decision Point* (Dynamic Catholic)

K - God loves me & shows his love through others + I belong to the Church family guided by the Holy Spirit

Grade 1 - God, the Father & creator + Jesus, Son of God & Our friend + The Holy Spirit, Giver of Life & Strength

Grade 2 - The Sacraments of Reconciliation and Eucharist + Jesus, Model of Christian Living

Grade 3 - The traditions and beliefs of the Catholic Church + The Apostles Creed and Sacraments

Grade 4 - The Beatitudes + Catholic Christian Moral Values

Grade 5 - The Sacramental life of the Church + Liturgical year

Grade 6 - God's plan of salvation as recorded in the Bible

Grade 7 - A synthesis of Catholic beliefs + Trinity, Christian Community, Sacraments

Grade 8 - A synthesis of Catholic beliefs + The Church in the Modern World



St. James Family Catechesis Program

Parent/Guardian agreement to Program Policies and Requirements

Students/Family Name:

Please read the attached handbook and sign below indicating that you agree with the policies as stated and that you promise your active cooperation with the process of faith formation as offered by the St. James FCC Program. This form is required for registrations to be processed and classes assigned.

I have read through this handbook and I pledge my active cooperation with the faith formation program as offered by the St. James FCC Program.

I acknowledge my responsibility as parent/guardian to keep my child/children safe from food allergens.

I understand that family attendance at Sunday Liturgy is required for successful participation in the FCC program.

Parents/Guardian Signature

Date

Please mail/drop off with Registration form, fees and Baptismal Certificates if required.

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